

Most Immediate

No. A-50011/4/2019-D(Est.1/Gp.II)
Government of India
Ministry of Defence

Room No. 320, 'B' Wing,
Sena Bhawan, New Delhi-10 105,
Dated 27th June, 2019

CIRCULAR

It is proposed to engage retired personnel as Consultant Translators (Hindi) in the Ministry of Defence (Sectt.) purely on temporary basis, as per guidelines dated 12.09.2012, amended from time to time. Officials retired from Ministry of Defence will be given preference.

2. Personnel engaged as Consultant will be paid a monthly remuneration of Rs. 25,000/-.
3. Officials who have retired at the level of Junior Translator/Senior Translator/Assistant Director/Deputy Director and who are less than the age of 65 years as on 30.06.2019 may submit their application to D(Est.1/Gp.II) Section, Room No. 313, 'B' Wing, Sena Bhawan, New Delhi within 21 days of issue of this Circular. Applications received after due date will not be entertained.

P. Ch. Gwlm
27/06/19
(Phani Tulasi K. Ch.)

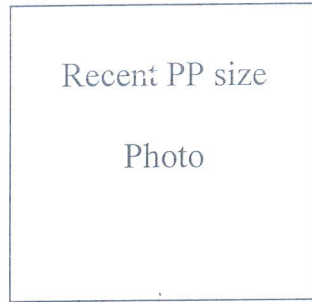
Under Secretary to the Government of India
Tel.: 23012538

Encl: Application form

To,

- 1) D(IT/NIC), MoD - with the request to upload this circular on the website of MoD.
- 2) D(OL) for Hindi Translation.

Application form for engagement of retired officers/officials in Ministry of Defence as Consultant(Translator)



1. Name
2. Date of Birth
3. Address and contact telephone numbers
4. Date of Joining Government Service
5. Date of Superannuation
6. Post held at the time of retirement
7. Grade pay/Pay Level at the time of retirement
8. Period for which already work as consultant in MoD
9. Name of the Ministry from where retired
10. Educations qualification
11. Whether SC/ST
12. Details of experience(for the last five years and especially the experience in the level of post for which application is made).

Post held	From	To	Subject handled (in brief)

13. Details of knowledge in computer
14. Whether possess knowledge of internet Yes/No
15. Working knowledge of Translation
16. Any other information

I certify that the information furnished above to be true and correct to the best of my knowledge and belief.

Dated

(Signature)

Certificate from previous office

Information furnished above are correct as per our official records

Name

Designation

Date

Seal

Following documents are attached

1. Identity Proof
2. Copy of PPO
3. Address proof (Latest electricity bill/ Bank document showing address etc.)
4. Copy of certificate for proof of educational qualification
5. Copy of certificate for computer qualification