

Ministry of Defence
D(IC-V)

Subject : Near East South Asia Centre for Strategic Studies – Executive Seminar (ES 02 – 15) from 14-25 September, 2015 at Washington DC (USA)

Reference ODC, Embassy of USA letter No ODC-L-052-15 dated 05 May, 2015 on the above mentioned subject.

2. The Empowered Committee in the Ministry of Defence has allotted one slot to MoD Civilians for the above mentioned course to be held ~~fr~~ from 14-25 September, 2015 at Washington DC (USA)

3. Officers willing to be considered for nomination for the above mentioned course may kindly submit their nominations in the prescribed format (enclosed) through their controlling officers (Joint Secretaries) latest by **09 June 2015** positively.

Brij Kumar
(Brij Kumar)

Deputy Secretary (IC-IV)
Tele : 2379-3865

Director/DS/US in Ministry of Defence
MoD ID No. 5(66)/D(IC-V)/2015 dated 29 May 2015

Cc

✓ NIC, MoD

With the request to place this circular and prescribed proforma on the website of MoD (*Employees Corner*)

Brij Kumar
29/5/2015

Ministry of Defence
D(IT) Dir.

Reference above

2. NIC-DoD is requested to upload the above circular and prescribed proforma on MoD website under the employee's *Comma* section.

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NIC-DoD

PROFORMA

1. Name :
2. Designation :
3. Basic Pay & Scale of Pay/Grade Pay :
4. Date and Place of Birth :
5. Branch of Service and Unit No :
6. Telephone (Home/Work/Fax) :
7. Date of posting in MoD in the present :
rank
8. Date of superannuation :
9. Date of completion of tenure in MoD :
10. The relationship of the course with the present duties:
(Separate sheet may be used)
11. E.mail.address :
12. Passport Number :
Place of Issue :
Issue Date :
Expiry Date :
13. Details of Foreign Training attended during last five years:

Sl. No	Name of Course/Training	Duration	Year	Country	Sponsored by which Ministry	Remarks

14. Last five assignments/posting held :

Signature of the Officer with date