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F. No. 4(1)/2014-D(D(O-II))
Government of India
Ministry of Defence
Department of Defence

New Delhi, dated 20th March, 2017

To
The Chief of the Army Staff ,
South Block,
New Delhi-110011.

Subject: - Guidelines on allotment/ gifting of captured war trophy/ surplus/ phased out / obsolete tanks, aircraft, vehicle stores and equipment to Govt. and Non-Govt. Organizations/Institutions.

Sir,

In supersession of instructions issued on the subject vide MoD OM No. 10(6)/74/755/D(O-II) dated 12 Feb., 1974 and OM No. 4/1/2014-D(O-II) dated 14 September, 2015, the undersigned is directed to convey the sanction of the President of India for the following revised guidelines as mentioned in the succeeding paras.

2. 100% of obsolete stores (war trophy/surplus/phased out/obsolete tanks, aircraft, vehicle stores and equipment) declared surplus shall be considered for allotment. Stores available for allotment in a financial year shall include the equipment declared surplus till 31st March, of the preceding financial year. The calculation of percentage for each category as indicated in the following para shall be done taking into account the total accumulated assets.

4. The requests received from various agencies shall be registered in six categories. The details of the terms and conditions for allotment of the obsolete/surplus stores shall be as follows :-

S. No.	Category	Percentage Allocation	Terms of Issue	Transportation Expenditure to be borne by	Approving Authority
(a)	Army Units/Commands/ Institutions	25%	Free issue	Army	COAS in consultation with PIFA
(b)	MoD organizations including other Services/Defence PSUs	15%	Free issue	Army	COAS in consultation with PIFA
(c)	Centre/State Govt. and Organizations/Local/ Municipal bodies under their control	20%	Free issue	Army	COAS in consultation with PIFA
(d)	Centre/State Govt. Educational Institutions/ Colleges/Schools including Sainik Schools, RIMS, RIMC, Govt. Schools and Colleges	20%	Free issue	Army	COAS in consultation with PIFA
(e)	Private Organisation/ Educational Institutions/ Colleges/Schools/ NGOs & Others	20%	On payment of 5% of book value	To be borne by the applicant	COAS in consultation with PIFA
(f)	Foreign Agencies	Only on specific instructions from the MoD only			MoD in consultation with MoD (Finance)

5. List of the requests received from various organizations/institutions (including Central, State Government and private) will be maintained category wise at MGO Branch, Army Hqrs. The list will be maintained and the allotments under various categories will be made on "first come first serve" basis. However, Out of turn allotment every year up to a maximum of 10% in each category, of allocation as indicated in para 4 (minimum Quantity-01 in each category) should be allotted on a case to case basis by MoD.

6. The request for allotment of obsolete/surplus items to the above mentioned categories shall be as under

- (a) **Category "A"** :- The requests shall be forwarded to MGO, Army Hqrs. through the controlling command Hqrs.
- (b) **Category "B"** :- The requests shall be forwarded to MGO, Army Hqrs. alongwith the recommendations of an officer not below the rank of Major General or equivalent in case of other Services/Coast Guard and Joint Secretary for Ministry of Defence Organisation in the Government of India.
- (c) **Category "C"**:- The requests shall be forwarded to MGO, Army Hqrs. alongwith the recommendations of an officer not below the rank of Joint Secretary in the Govt. of India.
- (d) **Category "D"** :- Requests from Government Institutions/ Colleges/ Schools shall be made by the head of the Institutions/Colleges/Schools through the concerned Central Government/State Government Department and need to qualify as per the criteria indicated in **Annexure-I**.
- (e) **Category "E"** :- The Private Institutions/Colleges/Schools interested to receive the obsolete/surplus stores need to qualify as per the provisions stipulated in **Annexure-II**. The bona-fides of the organizations and the reasonableness of the requirements will have to be certified by the concerned Ministry/Department of the Government of India or the State Government by an officer not below the rank of Joint Secretary in the Government of India as per **Annexure-III**.
- (f) **Category "F"** :- These issues will be only on the specific directions of Government of India and approval by the Hon'ble Raksha Mantri.

7. **Release of items to agencies of Category "E" against payment** :- Army Units releasing the items to applicant on payment will receive the payment through MRO (Military Receivable Order) or by way of demand draft drawn in favour of "**Concerned PCDA**" payable at the Army Unit issuing the stores as per the policy in vogue.

8. **Installation and Maintenance** :- For category "A" the installation and maintenance shall be done in-house by Army. For allotments under categories "B", "C", "D" and "E", the installation, if any, shall be done under the guidance of Army representatives. However, the concerned allottees shall be responsible for constructions of the platform and other infrastructure as also for maintenance. In all cases, additional special packing used, if any, will be charged for actual expenditure incurred.

9. **Disposal and Sale of the allotted assets** :- The agencies allotted with obsolete/surplus stores shall not sell/transfer these items at any time. In the event of requirement ceasing to exist, the stores shall be returned to the Army immediately or disposed off as per directions of Army.

10. **Allotment of Obsolete surplus assets for Training purpose in the Army** :- the allotment of obsolete/surplus stores for training purpose in the Army shall be governed as per the policy in vogue.

11. This issues with the concurrence of MoD (Finance) vide their U.O. No. 384/O-2/2016 dated 10-02-2017.

Yours Faithfully,



(Anurag Sharma)

Under Secretary to the Govt. of India

Copy to:-

1. PPS to RM/PPS to RRM/PPS to Defence Secretary/PPS to FA(DS)/PPS to Addl. Secy(R), PPS to VCOAS/PPS to DCOAS/PPS to JS(Army)/PPS to Addl.FA(AN)/PS to Director (O)/PS to Director (Q)/PS to DFA (O).
2. MGO(S&C)/DG(OS)/DG(EME)/DGMF/DG(AA)/DG(Inf)/DGAFMS/DG2E/Air Hqrs. (Dte. of MA (MC-2)/Naval Hqrs.(Stores Dte.)/DGD(G).
3. MGO(OS1D)/OS-7D/QMG(Q1A/E-in-C(E3(DIS)/D(QS)/D(Works-II)/D(Medical)/D(Air-iv)/D(Production/Admn)

Criteria for considering for gifting/allotment of these stores for Category "D"

- (i) All applications to have own permanent building;
- (ii) In case of schools, it has to have 10+2 stream;
- (iii) All applicants should be affiliated to CBSE/State Education Board/University;
- (iv) Institute/college/School should have been set up at least 10 years;
- (v) Strength of the Institute /College /School to be 2000 or more;
- (vi) Number of students passing out for the last 10 years should not be less than 100 annually;
- (vii) The financial position of the Institute/College/School should be sufficiently sound to maintain the gifted items as per Indian Army standards;
- (viii) Institutions/Colleges/Schools are to give undertaking that gifted item will be maintained and will not be disposed off without the prior permission of Army Hqrs.; and
- (ix) A certificate shall be obtained from the applicant stating that it will not sell or transfer the gifted items.

Criteria for allotment of surplus stores to Category "E"

- (i) All applications to have their own permanent building;
- (ii) The educational Institutes/Schools/College/NGOs should have been set up at least 10 years back;
- (iii) In case of schools, it should have 10+2 stream;
- (iv) The school/College/Institute should be affiliated to CBSE/State Education Board/University;
- (v) Strength of the Institute /College /School should be 2000 students or more;
- (vi) Number of students passing out for the last 10 years should not be less than 100 annually;
- (vii) The financial position of the educational Institute/College/ School/ NGO should be sufficiently sound to maintain the gifted items as per Indian Army standards;
- (viii) Educational Institutions/Colleges/Schools/NGOs are to give undertaking that gifted item will be maintained and will not be disposed off without the prior permission of Army Hqrs.;
- (ix) Cost of transportation from the Army Units to the applicant educational Institutions/School/college/NGO should be borne by the applicant; and
- (x) An undertaking should be submitted by the applicant stating that it will not sell nor transfer the gifted items. A certificate shall be obtained from the applicant stating that it will not sell or transfer the gifted items.

Statement of case should specifically cover the following aspects and should be verified by the an officer of Central Govt./State Govt. of the rank of Joint Secretary to Government of India

1. This is to certify that National School/ College is a school recognized by the CBSE / State Board.
2. The school college has sufficient funds to buy, transport and maintain the Stores Vehicles and Equipment asked for.
3. The equipment stores and vehicles so released will be maintained in a manner befitting the dignity expected of such display.
4. No similar vehicles and equipment have been released to the institute over the last three years. Release of such Stores, Equipments and Vehicles will not normally be authorized to the same organization more than once in three years.
5. That the released item will not be re-sold or transferred to any other organization / agency.
6. The Organisation/School/College to certify that the equipment is required for bonafide use and not for the personal use.

Proposal of AHQ for gifting of War Trophy					Proposal of MoD for gifting of War Trophy					
S. No.	Category	Percentage Allocation	Terms of Issue	Transportation to be borne by	S. No.	Category	Percentage Allocation	Terms of Issue	Transportation Expenditure to be borne by	Approving Authority
(i)	Army Units/Commands (corresponding to S. No. (a))	No Restriction	Free issue (Controlled by the MGO on behalf of the COAS)	Army	(a)	Army Units/Commands/ Institutions	25%	Free issue	Army	COAS in consultation with PIFA
(ii)	IAF/Navy/PSU/Inter-Service/MOD Organizations (Corresponding to S. No. (b))		(Free issue controlled by the MGO on behalf of the COAS)	Concerned Organization	(b)	MoD organizations including other Services/Defence PSUs	15%	Free issue	Army	COAS in consultation with PIFA
(iii)	Sainik Schools, RIMS, RIMC, Govt Schools and Colleges (Merged in S. No. (d) of MoD proposal)	Upto10%	(Free issue controlled by the MGO on behalf of the COAS)	Concerned Organization	(c)	Centre/State govt. and Organizations/Local/ Municipal bodies under their control	20%	Free issue	Army	COAS in consultation with PIFA
(iv)	State Govt Institutions./Municipal Corporation (Corresponding to S. No. (c))	Upto10%	Free issue to be approved by the COAS	Concerned Organization	(d)	Centre/State Govt. Educational Institutions/ Colleges/Schools including Sainik Schools, RIMS, RIMC, Govt. Schools and Colleges	20%	Free issue	Army	COAS in consultation with PIFA
(v)	Public Schools members of the Indian Public Schools Conference, Pvt. Schools/Colleges (All schools in one category at S. No. (d))	Upto10%	On payment of 10% of book value (upto 10% of the release value) –concerned organization – (**free issue only at the recommendations of the empowered committee mentioned in Para 2 of the appendix - based on the standing of the school / college or the contribution of the school/ college to the armed forces)	Concerned Organization	(e)	Private Organisation/ Educational Institutions/ Colleges/Schools/ NGOs &Others	20%	On payment of 5% of book value	To be borne by the applicant	COAS in consultation with PIFA
(vi)	NGOs/Others not covered by the above categories (Corresponding to S. No. (e))	As Special Cases Only (of the balance 5%)	On payment of 10% of book value for A Vehs and 1/6 for other than A vehs (upto 10% of the release value as additional package charges(Issue only at the recommendations of the Empowered Committee mentioned in Para 2 of the Appendix - Based on the standing of the NGO Other Organizations)	Concerned Organization	(f)	Foreign Agencies	Only on specific instructions from the MoD only			MoD in consultation with MoD (Finance)
(vii)	Foreign Agencies (Corresponding to S. No. (f))	As Special Cases only	Only on specific instructions from the MoD							

- Note: 1. Percentage allocation has been defined for each category totaling 100% against AHQ proposal accounting for only 35% ; also + no restriction in case of Services & MoD Agencies.
 2. The issues have been made free in all cases except 5% for private organisations as against 10% charge in AHQ proposal (in respect of S. No. v & vii)
 3. Transportation is made free in all cases except in case of private organisations as against AHQ proposal to be borne by concerned organisation in respect of S. Nos. (ii) to (vi).